

JOB OPPORTUNITY

(Regular Full Time)

Position: *Symbiosis* Project Leader

Reports to: Director of Community Outreach and Director of Visitor Experience

Posted: June 29, 2018

About Us

Science World is a BC-based charitable organization that engages the people of British Columbia in STEM literacy. Our mission is to ignite wonder and empower dreams through science and nature.

Project Overview

Science World is spearheading *Symbiosis*, a BC-based STEAM (Science, Technology Engineering, Art and design, Mathematics) learning ecosystem, which consists of an interconnected network of people, resources and technology. Weaving together both formal and informal education, *Symbiosis* will support the personalization of STEAM learning throughout British Columbia for all learners. This innovative learning ecosystem, the first of its kind outside the US, will become a vibrant model for scaling the kinds of learning opportunities needed in a knowledge-based society.

Symbiosis will connect, network and support learning, sharing, coordination and referrals between STEAM-inspired resources and organizations. This connected ecosystem approach will provide more access to STEAM learning opportunities for more learners—regardless of geographic location, socio-economic status, ethnic or cultural background—by targeting learners' passions and abilities and connecting them to mentors, resources and learning environments tailored towards their individual needs.

Position Overview

Our ideal candidate will possess strong leadership and relationship development skill sets together with a deep passion for working with a range of organizations—including K-12 schools, universities, corporations, and non-profits—to advance science learning and education. The role requires someone who is confident and adaptive, who has a growth mindset and is comfortable and flexible with change. We seek an individual with strong abilities in developing and carrying out plans and projects, while at the same time being highly collaborative and collegial, engaging diverse stakeholders from across the province as well as from within the Science World organization.

The *Symbiosis* Project Leader will be primarily responsible for providing ongoing support and leadership for the British Columbia STEAM learning ecosystem, *Symbiosis*. The successful individual will work with the Directors of Community Outreach and Visitor Experience, the internal *Symbiosis* team and external action teams. Operating within a multi-faceted governance structure, the *Symbiosis* Project Leader will develop and implement multi-year and annual plans for the project and initiatives, highlighting strategies, targets and milestones for regions and sectors across the province, taking into consideration on-the-ground networks, resources and plans already deployed in the region.

The *Symbiosis* Project Leader will assemble partners to build a network focused on advocacy, mentors, professional development and evaluation that inspires British Columbia's future generation of innovators through STEAM learning opportunities. This work will contribute to strengthening the capacity of out-of-school programs to provide high-quality STEAM experiences for K-12 youth aligned with the formal education system.

In addition, the *Symbiosis* Project Leader will be a spokesperson for the advantages of working together on province-wide STEAM efforts that build community support for STEAM initiatives, across the boundaries of formal and informal education as well as business and industry. The professional in this role will also help to raise private donor funding for various STEAM initiatives as well as plan external grant proposals on behalf of the STEAM Ecosystem. They will work with the Manager of Research and Evaluation to create a formal evaluation process for all elements of the project.

Key Responsibilities:

- Develop and implement multi-year and annual plans for the project and initiatives, highlighting strategies, targets and milestones for regions and sectors across the province, taking into consideration on-the-ground networks, resources and plans already deployed in the region
- Support regular and periodic ecosystem meetings with sustained and focused attention on groups within the new governance structure

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- Manage existing partner relationships and identify and develop additional province-wide partnership opportunities
- Actively monitor and evaluate the STEAM Ecosystem through its partnerships, programs and action teams
- Provide regular communication and progress reports to Science World Directors and external stakeholders
- Encourage and support the sharing of best practices among the action teams
- Support and facilitate communication between the various governance levels to better understand challenges and maintain strategic objectives
- Coordinate and manage day-to-day operations and implementation of work
- Work collaboratively with Science World's Communications Team and the network's Communications Action Team to create a robust plan and activate content distribution (originating from across the ecosystem) across all channels
- Support collaborative efforts and promotion for appropriate province-wide STEAM Ecosystem events
- Perform other duties as required

Qualifications:

- A degree or certification in education, science or business and communication
- Experience with project management is required, along with a demonstrated ability to initiate and complete projects
- Experience managing a large, multi-regional or multi-partner project, preferably in a community or mission-based environment
- Positive, enthusiastic attitude, and well-balanced relationship development abilities
- Proven ability to develop and manage budgets related to portfolio of responsibilities
- Ability to create and contribute to report and proposal writing related to portfolio of responsibilities
- Confident, professional and adaptive. Able to professionally represent the organization in a public forum
- A strong listener and facilitator with exceptional interpersonal, collaboration and communication skills
- Must be self-motivated, with strong attention to detail and superb organization and problem-solving skills
- Comprehensive knowledge of, and experience with, Microsoft Office suite
- Experience producing content for a variety of applications (social media, web, blog etc.)
- Periodic travel within British Columbia as well as working weekend days and evenings will be required

- All offers are subject to satisfactory completion of reference and police criminal record checks -

Please apply by **Friday, July 13, 2018** via the Science World careers portal: <http://scienceworld.ca/jobs>

* We would like to thank all candidates. However, only those selected for an interview will be contacted. *