Accounting Supervisor

Do you thrive in a dynamic and challenging environment, enjoy working with people and are passionate about sharing your knowledge? Science North is a place where all of these things come together. We are currently recruiting for an Accounting Supervisor to join our team of accounting professionals supporting a wide variety of business and financial needs at Science North. The successful candidate will hold a professional accounting designation with significant experience in complex grant funding arrangements, commodity tax issues, payroll processing and PSAB standards. He/she will have superior analytical and problem solving skills and proven sound judgement.

A key financial resource to the Centre, the Accounting Supervisor will ensure accurate and timely execution of financial functions. The successful candidate will provide advice and guidance to functional managers on a variety of financial matters including controls, systems integration, budgets, and funder accountability. The position also has responsibility for payroll, accounts payables, financial analysis, government reporting, internal financial statements and other related functions. Working collaboratively with a small group of financial professionals, the successful applicant will report directly to the Senior Manager of Finance and oversee a team of support personnel.

We are seeking a well organized, thorough individual who:
• has a recognized professional accounting designation;
• has supervisory experience in payroll and/or accounts payables
• has superior analytical and problem solving ability;
• can work quickly and independently;
• can coordinate the month end cycle
• is flexible and can move easily between a variety of tasks;
• is familiar with computerized accounting systems;
• is skilled in complex spreadsheet applications and database management;
• has sound knowledge of advanced accounting and financial concepts, complex payrolls and fund accounting.

This is a full time permanent position, with a competitive compensation package beginning at $51,000 to 65,000 plus an attractive benefits package including:
• Participation in the Science North Employee Incentive Plan
• Annual performance and merit increase consideration
• Comprehensive group benefit package including medical, dental, vision, life/travel insurance, short and long term disability coverage
• Pension plan following one year
• Free or discounted admission to partner attractions outside Sudbury, Science North facilities and program discounts, fitness membership contribution
• Professional development opportunities
• Minimum 4 weeks’ vacation

Interested applicants are asked to forward resumes to careers@sciencenorth.ca quoting Job AS0120. Applications will be accepted until the position is filled. Science North is committed to an inclusive workplace and invites applications from all qualified individuals to join our diverse team. Accommodations are
available upon request in all aspects of Science North's selection process. We thank all interested candidates; only those selected for interviews will be contacted.

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