



Project Manager (2 vacancies – Sudbury based)

Do you possess a unique fusion of project management, creativity, and leadership skills? Do you thrive on facilitating team success through effective communication and organization? Can you envision innovative visitor experiences and be accountable for all the details?

At Science North we are all Bluecoats. Bluecoats are innovative and collaborative, we value accountability, inclusion, respect, and strive towards excellence in our work. Science North projects are supported by Bluecoats across the organization! As a Project Manager you will implement a variety of projects and be a key member of the Projects Unit which includes other project managers, technical specialists, media producers, animators, and science communicators.

The successful candidate will have experience in project delivery and a strong interest in applying and developing project management skills. You will embrace adaptability and resilience, while maintaining a focus on value and quality outcomes. Experience in team leadership, the ability to work with internal and external networks, and excellent communication skills will also be considered assets.

In this role you will:

- Develop and monitor the project scope, budget, and schedule
- Plan and manage risk, resources, communication, stakeholders, and procurement, throughout the project life cycle
- Guide cross-functional project teams to ensure quality visitor experiences and scientific content
- Integrate project management tools and systems for ease of reporting to private and public funders and sponsors
- Lead successful collaboration between internal teams, external partners, and other stakeholders
- Provide direction to external designers, fabricators, and other contractors
- Support implementation of innovation systems and tools to deliver the best quality within budget
- Support Science North best practices for project management, exhibit development, sustainable design, and project execution

Qualifications:

- 2-5 years' experience managing a variety of complex projects
- Familiar with Office 365 and Microsoft Teams
- Excellent communication skills
- Excellent organization skills
- Proven Scheduling and time management skills
- A post-secondary degree and/or diploma that lends to the position, or equivalent experience
- Demonstrated aptitude for problem-solving and innovation

Compensation:

This is a full-time 2-year contract position with a starting salary range of \$47,300 – \$60,000 per year (annual performance and merit increase consideration) in a flexible working environment.

An early application is your best chance for consideration. Science North is committed to an inclusive workplace and invites applications from all qualified individuals to join our diverse team. Accommodations are available upon request in all aspects of Science North's selection process. We thank all interested candidates; only those selected for interviews will be contacted.